

**CANNON COUNTY SCHOOLS MOWING BID FORM**  
**(BID MUST BE SUBMITTED ON THIS FORM TO BE CONSIDERED)**

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Bid for mowing/trimming and leaf blowing one High School campus, three Elementary Schools, one Middle School and one Central Office location.

Services to be rendered:

- 1) Mow all schools every two weeks or three times a month (depending on need and schedule).
- 2) Trim around all buildings, playground equipment, fences, sports complexes, drainage tiles, and sidewalks at schools.
- 3) Mowing and trimming must be done around all playground equipment at the elementary schools, and close to the buildings at all schools, including play areas that are fenced in. Mowing shall be done in and around the drainage tile at Cannon County Elementary and Middle School including the practice field located on the east side of Cannon County Elementary and the area surrounding the Veteran's Memorial Gym.
- 4) At Cannon County High School, mowing includes the bank behind the high school, the area around the high school field house, and the fence on the north side of the field house. Mowing and trimming should be done around and inside the fence and around the bleachers at the football field but not the actual football field. This will be the responsibility of the football coach. The area around the Ag Pavilion is not included.
- 5) Only school properties will be mowed.
- 6) Tree limbs and other storm debris must be removed by the contractor.
- 7) Blow grass off all sidewalks.
- 8) Any downspout extensions and drainage covers removed for mowing must be put back in place.

Terms:

- 1) Mowing Schedule will begin July 1, 2024 and will continue until October 31, 2024, or as determined by the Facilities Coordinator. Mowing will resume around April 1, 2025 until October 31, 2025. Mowing will resume around April 1, 2026 until June 30, 2026 when new bids will be taken.
- 2) Only bids to mow and trim all schools will be accepted.
- 3) All equipment necessary for mowing, trimming, and blowing grass from sidewalks will be supplied by \_\_\_\_\_ (Contractor name).
- 4) All lawn care will be provided on a scheduled and timely basis (weather permitting). **Mowing must be done when students are not present at the school property.**
- 5) The successful bidder will furnish his/her own mower and all equipment needed.

- 6) The bidder understands that no chemical spraying of any type is allowed on school property.  
Initial here\_\_\_\_\_.
- 7) The bidder must carry at least \$1,000,000 in liability insurance, and proof must be submitted with the bid. Liability insurance is carried by \_\_\_\_\_  
(Insurance Company name)  
and any claims resulting from mowing or trimming will be the sole responsibility of \_\_\_\_\_ (Contractor name). Liability proof **MUST** be submitted with the bid to be considered.
- 8) Invoices for mowing must be submitted monthly during the mowing season.
- 9) If a special event comes up and the grounds need mowing, the principal will notify the successful bidder in time to get the job completed before the event.
- 10) The bidder will be responsible for any damage claims resulting from mowing or trimming, including damage to downspouts and drain covers.
- 11) Bids are due at the Finance Office by 10:00 a.m. on February 14, 2024, 110 S. Tatum St, Suite 216, Woodbury, Tennessee in a *sealed* envelope marked “**BOE MOWING BID.**” The Board reserves the right to accept or reject any or all bids.
- 12) Please bid per school. Upon disposition of school buildings that are closed, the amount bid for that school will no longer be paid.

Cannon County High School:

Amount for mowing two times per month \$\_\_\_\_\_.

Amount for mowing three times a month \$\_\_\_\_\_.

Cannon County Elementary School:

Amount for mowing two times per month \$\_\_\_\_\_.

Amount for mowing three times a month \$\_\_\_\_\_.

Cannon County Middle School:

Amount for mowing two times per month \$\_\_\_\_\_.

Amount for mowing three times per month \$\_\_\_\_\_.

Cannon South Elementary School:

Amount for mowing two times per month \$\_\_\_\_\_.

Amount for mowing three times a month \$\_\_\_\_\_.

Cannon North Elementary School:

Amount for mowing two times per month \$\_\_\_\_\_.

Amount for mowing three times a month \$\_\_\_\_\_.

Cannon County Schools Central Office (Front Lawn and Western Side)

Amount for mowing two times per month \$\_\_\_\_\_.

Amount for mowing three times a month \$\_\_\_\_\_.

East Side School Building (school closed)

Amount for mowing two times per month \$\_\_\_\_\_.

Amount for mowing three times a month \$\_\_\_\_\_.

Bidder Information:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of the Company/Contractor

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number with area code

\_\_\_\_\_  
Email Address