



Cannon County Schools

301 West Main Street

Woodbury, TN 37190

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MOWING BID FORM (BID MUST BE SUBMITTED ON THIS FORM TO BE CONSIDERED)

Bid for mowing/trimming one High School campus, one Middle/Elementary School campus, two Elementary School Campuses, Cannon County Schools Central Office, and one closed building campus until disposition by the Cannon County Board of Education.

Services to be rendered:

- 1) Mow all schools every two weeks or three times a month (depending on need and schedule).
- 2) Trim around all buildings, playground equipment, fences, sports complex, drainage tiles and sidewalks at schools.
- 3) Mowing and trimming must be done around all playground equipment at the elementary schools and close to the buildings at all schools, including the play areas that are fenced in. Mowing shall be done in and around the drainage tile at Cannon County Elementary School / Cannon County Middle School; also mow the practice field located on the East side of Cannon County Elementary School, and the area surrounding Veterans Memorial Gym.
- 4) At Cannon County High School, mowing includes the bank behind Cannon County High School building, the area around the High School Field House, and the fence on the north side of the field house. Mowing and trimming should be done around and inside the fence and around the bleachers at the football field but not the actual football field. This will be the responsibility of the football coach. The area around the Ag Pavilion is not included.
- 5) Only school property will be mowed.
- 6) Tree limbs and other storm debris must be removed by contractor.
- 7) Blow grass off all sidewalks.
- 8) Any downspout extensions and drainage-covers removed for mowing must be put back in place.

Terms:

- 1) Mowing Schedule will begin April 1, 2025 and will continue until October 31, 2025, or as determined by the Facilities Coordinator. Mowing will resume around April 1, 2026 until October 31, 2026 when this contract shall end and new bids will be taken.
- 2) Only bids to mow and trim all schools will be accepted.
- 3) All equipment necessary for mowing, trimming, and blowing grass from sidewalks will be

supplied by _____ (Contractor name).

- 4) All lawn care will be provided on a scheduled and timely basis (weather permitting).
- 5) The successful bidder will furnish his/her mower and all equipment needed.
- 6) The bidder understands that no chemical spraying of any type is allowed on school property. Initial here _____.
- 7) The bidder must carry at least \$1,000,000 in liability insurance, and **proof must be submitted with the bid.** Liability insurance is carried by _____

(Insurance Company name)
and any claims resulting from mowing or trimming will be the sole responsibility of _____ (Contractor name). Liability proof **must** be submitted with the bid to be considered.
- 8) Invoices for mowing must be submitted monthly during the mowing season.
- 9) If a special event comes up that the grounds need mowing, the principal will notify the successful bidder in time to get the job completed before the event.
- 10) The bidder will be responsible for any damage claims resulting from mowing or trimming, including damage to downspouts and drain covers.
- 11) Bids are due at the Finance Office by 10:00 a. m. on October 1, 2024 110 S. Tatum St, Suite 216, Woodbury, Tennessee in a *sealed* envelope marked "Cannon County Schools Mowing Bid." The Board reserves the right to accept or reject any or all bids.
- 12) Please bid per school. Upon disposition of school buildings that are closed, the amount bid for that school will no longer be paid.

Cannon County High School:

Amount for mowing two times per month \$ _____.

Amount for mowing three times a month \$ _____.

Cannon County Middle School/Cannon County Elementary School:

Amount for mowing two times per month \$ _____.

Amount for mowing three times a month \$ _____.

Cannon South Elementary School:

Amount for mowing two times per month \$ _____.

Amount for mowing three times a month \$ _____.

Cannon County North Elementary School:

Amount for mowing two times per month \$ _____.

Amount for mowing three times a month \$ _____.

Cannon County Schools Central Office (Front Lawn and Western Side)

Amount for mowing two times per month \$ _____.

Amount for mowing three times a month \$ _____.

*East Side School Building (school closed)
Amount for mowing two times per month \$ _____.
Amount for mowing three times a month \$ _____.

* This School is CLOSED and may be leased, and/or sold during this contract period and mowing services cancelled after action is taken.

Bidder Information:

Signature

Date

Name of the Company/Contractor

Address

Telephone Number with area code

Email Address