

Cannon County Board of Education

Request for Bid

Description of items/services requested: The Cannon County Department of Finance, on behalf of Cannon County Schools, is requesting bids for Athletic Training Services at Cannon County High School. The term of the contract is July 1, 2025 through June 30, 2026.

General Requirements: The Licensed/Certified Athletic Trainer shall provide and be responsible for, but not limited to, the following:

Services shall consist of, but not limited to:

1. Provide injury assessment at the school for students who request evaluation.
2. Provide daily practice coverage, including off-campus preseason football practices that involve injury prevention, assessment, and rehabilitation.
3. Coverage of all home and away football games.
4. Coverage of all home contests for sports other than football held on campus, as agreed upon by the Contractor and the School's Athletic Director.
5. Coverage of special events and tournaments as agreed to by Contractor and School Athletic Director.
6. Work with the school to maintain TSSAA health guidelines for athletic participation, physical forms, medical questionnaires, and injury records under HIPAA compliance.
7. Develop a rapport with strength, speed, and conditioning providers to help ensure the overall care of athletes.
8. Coordinate the annual student athletic physical screening for all athletes. This service includes coordinating physicians, nursing, and administrative support so the athletes will have access to screening before participation in sporting events.
9. Services will be provided at current levels or greater to the Schools and Athletic Teams.

Proposals, bids, or responses will be accepted by the Cannon County Department of Finance no later than **10:00 a.m. May 5, 2025** (local time). Every document must be enclosed in an envelope clearly marked as a bid document. Any response, bid or proposal received after the above deadline shall be considered late, and will not be opened or considered. Bid prices must be valid for at least thirty (30) days. Electronic bids are not accepted.

All documents shall be submitted to the following address:

Diane Hickman, Director of Finance
Cannon County Department of Finance
110 S. Tatum St, Suite 216
Woodbury, Tennessee 37190

For questions, contact Lydia Garrett, Athletic Director, at (629) 218-3197 or lydia.garrett@ccstn.net.

Cannon County reserves the right to reject any or all bids. We are an equal-opportunity employer. It is the policy of Cannon County, Tennessee to ensure compliance with Title VI of the Civil Rights Act of 1964; no person shall be excluded from participation in or be denied the

benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance on the grounds of race, color, sex or national origin.