

# **Cannon County Board of Education**

## **Request for Bid**

**Description of items/services requested:** The Cannon County Department of Finance, on behalf of Cannon County Schools, is requesting bids for the construction of an outdoor classroom pavilion at Cannon County Elementary/Middle School.

### **General Requirements:**

Construction of a 50x30x12 pavilion, of which 10x30 is enclosed for storage. ***Work must be completed on or before April 30, 2026.***

Proposals, bids, or responses will be accepted by the Cannon County Department of Finance no later than **10:00 a.m. January 6, 2026** (local time). Every document must be enclosed in an envelope clearly marked as a bid document. Any response, bid, or proposal received after the above deadline shall be considered late and will not be opened or considered. Bid prices must be valid for at least thirty (30) days. Electronic bids are not accepted.

All documents shall be submitted to the following address:

Diane Hickman, Director of Finance  
Cannon County Department of Finance  
110 S. Tatum St, Suite 216  
Woodbury, Tennessee 37190

***On Monday, December 30, 2025, there will be a site visit from 10:00-11:00 am. To schedule a visit and for bid specs, please contact Crystal Kennedy at [crystal.kennedy@ccstn.net](mailto:crystal.kennedy@ccstn.net).***

Cannon County reserves the right to reject any or all bids. We are an equal-opportunity employer. It is the policy of Cannon County, Tennessee, to ensure compliance with Title VI of the Civil Rights Act of 1964; no person shall be excluded from participation in or be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance on the grounds of race, color, sex, or national origin.